

**DEPARTMENT OF COMMERCE
FACULTY OF COMMERCE AND BUSINESS
DELHI SCHOOL OF ECONOMICS
UNIVERSITY OF DELHI
DELHI-110 007**

NOTICE

SECOND COUNSELLING FOR MBA (IB / HRD) ADMISSION 2022

July 7, 2022

As notified in the notice dated April 20, 2022, on the website of the Department of Commerce, **Second Counselling for MBA-IB / HRD Admissions 2022-24 shall take place on July 14 and July 15, 2022.**

The status of vacant seats as on July 4, 2022, is as follows*:

Category	MBA (IB)	MBA (HRD)	TOTAL
UNRESERVED	09	14	23
OBC	07	06	13
SC	02	03	05
ST	NIL	01	01
EWS	02	02	04
CW	NIL	NIL	NIL
PwBD	NIL	NIL	NIL
DU WARD QUOTA	02	02	04
TOTAL	22	28	50

* The vacant seat status is subject to change on the date of counselling.

Following is the schedule for the candidates who are eligible to participate in the Second Counselling for MBA (IB / HRD) Admission 2022:

Date	Day	Category	S. No. in Respective Category		Reporting Time	Time of Counselling for Admission
July 14, 2022	Thursday	PwBD and OBC Category	PwBD	S. No. 1-17	9:30 a.m.	10:30 a.m.
			OBC	S. No. 1-225		
July 14, 2022	Thursday	EWS, SC, ST, CW, PwBD and DU Ward Quota Category	EWS	S. No. 1-130	10:30 a.m.	11:30 a.m.
			SC	S. No. 1-111		
			ST	S. No. 1-31		
			CW	S. No. 1-42		
			DU WARD	S. No. 1-5 (Cadre: Teaching) S. No. 1-3 (Cadre: Non- Teaching)		
July 15, 2022	Friday	General/Overall	S. No. 1-620		9:30 a.m.	10:30 a.m.
Venue: Department of Commerce, Delhi School of Economics, University of Delhi, Delhi- 110 007						
<ul style="list-style-type: none"> • Verification of Documents: Hall I • Counselling: Seminar Hall 						

Please Note: Candidates who have already secured admission in first counselling as per their first preference need not report for second counselling

For the process of counselling:

1. Candidates are required to be present in person for the counselling process and mark their attendance as per the reporting time. Once counselling starts, in case of reporting late, the candidate will be offered a seat depending upon availability of seat in the particular course and as per rank.
2. It may be noted that the counselling would take place up to the rank till the seats get filled.
3. Candidates are also required to bring the following documents at the time of counselling for verification.
 - i. Copy of MBA Application Form (as filled on portal, commencing with 21COMM)
 - ii. Class X Original Certificate/Marksheet
 - iii. Class XII Original Certificate and Marksheet
 - iv. Bachelor's Marksheet and Degree. In case of candidates whose final year results are awaited, marksheet of the previous semesters.
 - v. CAT 2021 Scorecard
 - vi. ID Proof (Voter ID/PAN Card/Passport)
 - vii. Photograph (one)
 - viii. Original Reserved Category Certificate for candidates belonging to the reserved category (OBC/SC/ST/PwBD/CW) issued by competent authority. For further details on this please refer to MBA- IB & HRD Admission Brochure 2022-24 (<http://commerce.du.ac.in/userfiles/downloads/MBA%20ADMISSION%20BROCHURE%202022-24.pdf>)
 - ix. Candidates belonging to reserved category must submit self-attested photocopy of appropriate valid certificate.
 - x. Original Migration Certificate (wherever applicable)
 - xi. Original Character Certificate
4. In case there is a discrepancy in name of the candidate and/or name of parent of the candidate as mentioned in the MBA Application Form viz-a-viz as mentioned in the Class X Date of Birth certificate, candidate shall be required to submit the affidavit for the same.

PLEASE NOTE:

1. All certificates should be issued in the name of the candidate. Certificates issued in the name of father will not be accepted.
2. The certificate for OBC Category must mention non-creamy layer status of the candidate and the relevant caste must appear in the Central list of OBC. The validity of the non-creamy layer certificate shall be for the financial year 2022-23, issued after March 31, 2022.
3. Candidates under PG Ward Category shall be required to bring the proof with respect to employment of parent and Employee ID card of parent and their self-attested copies.
4. Candidates under PwBD category must furnish a valid disability certificate issued by a recognized Government hospital, bearing a photograph of the applicant.
5. Candidates will be required to deposit the following amount for the academic session 2022-23:

Annual Programme Fee

INR 12676*/-

* The fee is under revision by the University. Selected candidates will have to pay the revised fee, from this academic year only, as decided by the University of Delhi.

a) Candidates will be required to complete the admission formalities on the day of their counselling up to 5:00 p.m. failing which this offer of admission will automatically stand cancelled and the same will be offered to the next in the waiting list.

b) The amount of INR 12,676/- admission fee is to be paid by online mode to the university within three days of receiving fee payment link from the office.

6. No request for the alteration/adjustment in the day of reporting schedule will be entertained.
7. Outstation students are advised to reach Delhi on the previous day.

Sd/-

Head, Department of Commerce