

**DEPARTMENT OF COMMERCE  
DELHI SCHOOL OF ECONOMICS  
UNIVERSITY OF DELHI**

**Date: 08.05.2024**

**NOTICE**

**Ad-hoc Panel (2024-25)**

Applications are invited from interested candidates for empanelment in the Ad-hoc Panel 2024-2025, Department of Commerce, University of Delhi, in accordance with Resolution No. 120(8), Executive Council meeting held on 27/12/2007.

*(Click on the following links to access the form)*

<b>Form 1:</b> Only for New Applicants	<a href="https://forms.gle/x6NUtLpXNyH8dvHU9">https://forms.gle/x6NUtLpXNyH8dvHU9</a>
<b>Form 2:</b> Only for applicants registered in previous Ad-hoc Panel/Supplementary Panel (2024-25) and <i>if any change in their previous category due to completion of Ph.D. (for example: previous category may be III, IV, VI and new category may be I, II or V)</i>	<a href="https://forms.gle/5soCKQbH6M9UCk7u9">https://forms.gle/5soCKQbH6M9UCk7u9</a>

An acknowledgement of Google form shall be received to your registered e-mail once you successfully submit the form. In addition to filling online application, candidates are required to keep the acknowledgement of Google form for further reference.

The last date for receiving online application form is **16<sup>th</sup> May, 2024, 5:00 P.M (Evening)**. No late entries will be entertained and onus of providing valid documentary proof lies on the applicant.

  
08/05/2024  
**Head, Department of Commerce**

***INSTRUCTIONS FOR THE EMPANELMENT FOR SUPPLEMENTARY AD HOC  
APPOINTMENT (ASSISTANT PROFESSOR IN COMMERCE)***

Please read the following instructions and Eligibility conditions carefully before applying:

1. Please fill in the application form in **Capital Letters** only.
2. In case of change in name of the candidate, on account of marriage or otherwise, please submit relevant proofs like marriage certificate, affidavit for name/surname change, identity proof, etc. In absence of such proofs, the name as it appears on the certificates will be considered. **(Preferably along with copy published Gazette of India)**
3. In case UGC or CBSE NET/SLET certificate is not available (on account of result being declared just a few days back), please attach proof of result – the marks statement issued by UGC, attested copy of admit card, and copy of result highlighting the roll no. of the candidate. Also, a provisional certificate from UGC/CBSE declaring the result can be attached.

**4. Eligibility:**

- a) The candidates, who are or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulation 2009, shall be exempted from the requirement of the minimum eligibility condition of NET for recruitment and appointment of Assistant Professor or equivalent positions in University / Colleges/Institutes.

Provided further, the award of degree to candidates registered for the M.Phil. / Ph.D. Programme prior to 11<sup>th</sup> July 2009, shall be governed by the provisions of the then existing Ordinances / Bylaws / Regulations of the Institutions awarding the degree and the Ph.D. Candidates shall be exempted from the requirement of NET for recruitment and appointment of Assistant Professor or equivalent positions in Universities / Colleges/ Institutes subject to the fulfillment of the following conditions: -

- a) Ph.D. Degree of the candidate awarded in regular mode only.
- b) Evaluation of the Ph.D. thesis by at least two external examiners.
- c) Open Ph.D. viva voice of the candidate has been conducted;
- d) Candidate has published two research papers from / based on his / her Ph.D. work out of which at least one must be in a refereed journal;

- e) Candidate has made at least two presentations in conferences / seminars, based on his/her Ph.D work.

(a) to (e) as above are to be **certified** by the Vice-Chancellor / Pro-Vice-Chancellor / Dean (Academic Affairs) / Dean (University Instructions).

**b.) For Masters Level**

- i. The minimum qualification for enrollment in Ad-hoc Panel will be at least 55% marks (50% marks in case of SC/ST/PWD (Persons with disability)/OBC (NCL) category candidates) in aggregate in M.Com./MIB/ MHROD/ MFC/ MBA and other such **degrees** which are equivalent to the MBA degree of the University of Delhi and other Indian Universities. However, the candidates with degrees other than M.Com./ MIB/ MHROD/ MFC/ MBA would be required to furnish an equivalence certificate from the Association of Indian Universities/ Delhi University. The onus of producing the relevant equivalence certificate lies on the candidate. **Further, as per the Departmental Council Meeting held on 12<sup>th</sup> December 2013, it was resolved that PGDM doesn't come under the ambit of minimum eligibility criteria as per the University norms which takes only degrees in cognizance.**
- ii. In case of MBA and other such degrees which are equivalent to the MBA degree, the degree only in relevant subject area will be considered.
- iii. Only those candidates who have completed their masters and have their marksheet (Both year marksheet) are eligible to apply. In case of result pending, the candidate cannot apply for the same.
- iv. Cases of lateral entry, candidate must submit relevant proofs of the documents from which their aggregate scores can be computed. Executive MBAs are not considered. It has to be a two-year course.

- v. If the result of the degree is not in percentage terms, the candidate **must** produce the relevant criteria to convert the grade/CPI/CGPA/DGPA, etc. in percentage terms.

(c). **For Bachelor's Degree**

- i. If the result of the degree is not in percentage terms, the candidate **must** produce the relevant criteria to convert the grade/CPI/CGPA/DGPA, etc. in percentage terms.

(d) Graduation, Post-graduation, M.Phil. and Ph.D. from UGC approved Universities, AICTE approved institutes will be considered. The candidate must highlight in the certificate, if it is AICTE approved.

6. For **reserved category**, each candidate must upload copy of their correct caste certificate with other documents. The name on all the certificates submitted should be the same. For **OBC candidates**, only **OBC certificates (Central)** are considered and not state OBC. If a particular caste is not found in the Central OBC list, even due to spelling difference, the application of the candidate can be rejected.

7. **Following documents needs to be attached along with the application form (strictly in following order)**

- a. Class X certificate – as proof of date of birth
- b. For reserved categories – proof of their correct caste certificate. *(If any)*
- c. Proof of UGC or CBSE NET/JRF certificate, if applicable.
- d. Proof of Bachelor's **(All semesters/year and consolidated marksheet (required), copy of degree)**
- e. Proof of Master's **(All semesters/year and consolidated marksheet (required), copy of degree)**
- f. Proof of M.Phil. mark sheet *(Attach proof only if competed or awarded)*
- g. Proof of award of PhD degree, specifying the topic of research *(Attach proof only if competed or awarded)*
- h. In case of name change (other than that it appears on the certificates), copy of marriage certificate, Name/surname change affidavit, or ID proof with changed name/surname, etc.

8. Criteria for allotment of categories will be as under:

S. No.	Qualification to be taken into consideration	Category
1.	First division from graduation onwards + Ph.D.	I
2.	First division at the graduation level or P.G level + Ph.D.	II
3.	Graduation first division + P.G. first division + NET Qualified	III
4.	First division either at the graduation level or P.G. level + NET qualified	IV
5.	Graduation & PG second division (Minimum 55% [50% For candidates belonging to SC/ST/OBC-NCL) + Ph.D.	V
6.	Graduation & PG second division (Minimum 55% [50% For candidates belonging to SC/ST/ OBC-NCL) + NET qualified	VI

**PLEASE NOTE:**

1. The candidate must ensure that all the details filled in online form should be correct and uploaded documents submitted are **clearly visible**. In absence of complete and relevant documents/certificates submitted, department holds the right to reject the application, even if the candidate has been a part of the previous Ad-hoc panel. The onus of providing the relevant documents/certificates lies on the candidate.
2. The candidate must ensure that the **online form has been filled once**; otherwise **multiple entries** of the form lead to cancellation.

**Non-compliance with any of the above conditions would lead to out rightly rejecting the application.**